

DOCUMENT MANAGEMENT COOPERATIVE

NEW JERSEY STATE APPROVED
CO-OP# "65MCESCCPS"



<https://www.escnj.us>

Having recently been awarded a Document Management Services Contract for the Educational Services Commission of New Jersey, Foveonics would like to personally introduce ourselves to the 1,300 Current Members as well as those who may be interested in joining the Cooperative.

THESE SERVICES INCLUDE

*Electronic Document Management Software
(Cloud or Premised Based)
Small and Large Format Scanning
File Preparation
File Indexing
Records Management Planning
Records Management Certifications of the Public Entity
Records Review
Certified Destruction of Records*

*Pickup & Delivery
Boxing and Labeling of Files
Microfilm
Storage and Retrieval
Microfilm Scanning
Redaction
Data Entry
Color Scanning
Bound Book Scanning*

*Educational Services Commission Of New Jersey
1660 Stelton Rd, Piscataway, NJ 08854*

New Jersey based Foveonics Imaging Technologies, Inc., founded in September 2003, is a leading document management services and solutions provider to government agencies. Foveonics has worked extensively alongside our clients and NJ DORES, assisting in the certification process for both Migration Path and Microfilm.

READY TO LEARN MORE?

If you are need of further assistance please contact

VINCENT DETOMMASO

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Email: vincent@foveonics.com



**Educational Services Commission of New Jersey
NJ State Approved Co-op #65MCESCCPS
Bid #ESCNJ 16/17-48**

BID TERM: 7/1/17 – 6/30/20

VENDOR: FOVEONICS IMAGING TECHNOLOGIES, INC.

Document Management for Records Retention and Disposal

| Item | Year 1 | Year 2 | Year3 | Unit |
|---|------------|------------|------------|------------------------------|
| Small Format - Up to 11 x 17 | | | | |
| Records Review* | \$30.00 | \$35.00 | \$40.00 | Hourly |
| Complete Disposal Schedule - Including all required forms | Included | Included | Included | Hourly |
| Member Certification | Included | Included | Included | Per Application |
| Pickup and Delivery | \$80.00 | \$85.00 | \$90.00 | Per Pickup or Delivery |
| Boxing and Labeling of Files* | \$14.00 | \$15.00 | \$16.00 | Hourly |
| Preparation of Files* | \$11.75 | \$12.00 | \$12.25 | Hourly |
| Purging of Files - According to NJ DORES Guidelines* | \$10.00 | \$10.15 | \$10.35 | Hourly |
| Indexing of Files (2 Indexes Min)* | \$0.04 | \$0.044 | \$0.0484 | Per File |
| Imaging of Files* | \$0.039 | \$0.044 | \$0.049 | Per Image |
| Microfilm Including Targets | \$0.015 | \$0.0175 | \$0.02 | Per Image |
| Offsite WEB Based Storage | \$15.00 | \$17.50 | \$20.00 | Per Month-Per GB |
| Searchable PDF - Must use 2 OCR engines | Included | Included | Included | Per Image |
| Large Format - Larger than 11 x 17 | | | | |
| Sorting of Blueprints* | \$14.00 | \$16.00 | \$18.00 | Hourly |
| Pickup and Delivery | Included | Included | Included | Per Pickup or Delivery |
| Preparation of Files* | Included | Included | Included | Hourly |
| Imaging of Files* | \$0.40 | \$0.44 | \$0.484 | Per Image |
| Indexing of Files (5 Indexes Min)* | \$0.04 | \$0.044 | \$0.0484 | Per File |
| Disposal of Duplicate Files* | Included | Included | Included | Per Lb. |
| Digital Enhancement* | Included | Included | Included | Per Image |
| Offsite WEB Based Storage | \$15.00 | \$17.50 | \$20.00 | Per Month-Per GB |
| Document Management | | | | |
| Web Based | \$15.00 | \$17.50 | \$20.00 | PerMonth |
| Setup & Training Fee | \$250.00 | \$270.00 | \$290.00 | Per Install |
| Premise Based | \$1,500.00 | \$1,650.00 | \$1,800.00 | Per License |
| Setup & Training Fee | \$125.00 | \$130.00 | \$135.00 | Per Hour (Typically 8 hours) |

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| Additional Services | | | | |
| Microfilm Scanning 16mm* | \$0.03 | \$0.033 | \$0.0363 | PerImage |
| Microfilm Scanning 35mm* | \$0.042 | \$0.0462 | \$0.0508 | Per Image |
| Redaction* | \$0.01 | \$0.011 | \$0.0121 | Per Image Inspected |
| Data Entry* | \$0.002 | \$0.0022 | \$0.00242 | Per Character |
| Color Scanning* | \$0.05 | \$0.052 | \$0.055 | Per Image |
| Bound Book Scanning* | \$0.15 | \$0.165 | \$0.18 | Per Image |
| Re-Assembly of Documents* | \$11.75 | \$12.00 | \$12.25 | Hourly |

* Unit pricing is applicable for on-site and off-site services.
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